# 133.

E-FORM

## Notice of Change of Party’s Details

This Form is used to update your personal administrative information in the Court records. You only need to complete the relevant fields which have changed.

This Form will serve as a Notice to inform all parties of the change.

You **cannot** use this Form to:

1. appoint a new lawyer / change or discharge lawyers;
2. remove / appoint a Litigation Representative;
3. add or change the name or identity number for any party.

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| --- | --- | --- |
|  | | *Notes* |
| **State the case number(s):** Enter case number here. | |  |
| These are the updated details for:  the Applicant  the Respondent  Others: Please state the party type here. | |  |
| 1. | **Contact Details**  *You must provide least one contact number.*  Singapore mobile number   |  | | --- | | Enter mobile number here. |   Singapore residential number   |  | | --- | | Enter residential number here. |   I do not have a Singapore contact number.  *You must provide either a Singapore address or your email address.*  Email   |  | | --- | | Enter email address here. | |  |
|  | Address (in Singapore)   |  | | --- | | Enter address here. | | *Provide the address at which you can receive Court notices. P.O. Boxes are not acceptable.* |
| 2. | Is the party able to attend hearings / conferences through video conference or teleconference (if applicable)?   |  | | --- | | Yes. | | No. *Provide your reason(s):* |  |  | | --- | | Enter reasons here. | | *Video conferences are conducted over virtual platforms such as Zoom.* |
| 3. | Does the party require interpretation for Court hearings?   |  |  |  | | --- | --- | --- | | No. | | | | Yes. *State which language/dialect:* | | | | In  Mandarin  Malay  Tamil | | | Chinese dialects : | ^ Select a dialect |   ^the options are Cantonese, Hakka, Hokkien or Teochew | *Should you require the Court to provide a translator in one of these languages, please file a* ***Request for Hearing Administrative Support*** *prior to the Court event.* |
| 4. | This Notice is to be served on:   |  |  |  | | --- | --- | --- | | Other party’s lawyer in: | | Enter case number here. | | Other party in: | Enter case number here. | | | *For every case stated above, you must serve this Notice on the other party if unrepresented, or the other party’s lawyer if represented.* |